

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, February 8, 2010 at 6:15 p.m. at the Eminence City Hall with Mayor Jim Petitt and the following members present: Danny Meadows, Shawn Bright, Drane Stephens, Lee Ann Armstrong, and Leo Mason. Absent was Member Polly Troxell.

Pledge of allegiance held.

Mayor Petitt called the meeting to order at 6:15 p.m.

**OLD BUSINESS:**

**Subject: Surplus Cruisers Bid Opening** – Mayor Petitt opened the following bids for the sale of three surplus police cruisers:

Vehicle Identification Number: 2FAFP71W8YX208390:

Ryan Hawkins, Turners Station, KY 40075 - \$800.00 (Second Choice Vehicle)

Jason Moore, Eminence, KY 40019 - \$1,119.00

Jason Brown, Bagdad, KY 40003 - \$758.00

Doug McIntosh, Pleasureville, KY 40057 - \$350.00

Brandon Cobb, New Castle, KY 40050 - \$300.00

Vehicle Identification Number 2FAFP71W3YX167795:

Debra Bolin, Eminence, KY 40019 - \$500.00

Chris McIntosh, 14145 U.S. 421 North - \$1,201.00

Jason Brown, Bagdad, KY 40003 - \$758.00

Ryan Hawkins, Turners Station, KY 40075 - \$1,000.00 (First Choice Vehicle)

Doug McIntosh, Pleasureville, KY 40057 - \$350.00

Vehicle Identification Number: 2FAFP71WXYYX208391:

Jason Brown, Bagdad, KY 40003 - \$508.00

Ryan Hawkins, Turners Station, KY 40075 - \$300.00

Doug McIntosh, Pleasureville, KY 40057 - \$350.00

Motion made by Member Meadows and seconded by Member Mason to accept the highest bid on each vehicle, thus awarding the vehicle ending in 8390 to Jason Moore of Eminence for the sum of \$1,119.00; the vehicle ending in 7795 to Chris McIntosh of U.S. 421 North for the sum of \$1,201.00; and the vehicle ending in 8391 to Jason Brown of Bagdad for the sum of \$508.00. On a call of vote by Clerk Doane, all members present voted “Yea”.

**Subject: Janitorial Service Contract** – Mayor Petitt opened the following bid for janitorial services for City Hall, the Police Station and the Park:

Tasha Jennings, Eminence, KY 40019 - \$60.00 for City Hall; \$60.00 for the Police Station; and \$80.00 for the Park.

Mayor Petitt suggested that we might want to consider hiring a part-time person to do the janitorial work versus doing this under a contract. Discussion held on the pros and cons of doing this. Motion made by Member Meadows and seconded by Member Armstrong to accept the bid from Tasha Jennings as listed above subject to her providing the proper proof of insurance and bonding. On a call of vote by Clerk Doane, all members present voted “Yea”.

**Subject: Pest Control Services** – Mayor Petitt suggested that we try letting our own public works employees handle the pest control services at all the city locations and discontinue our current contract which is performed every other month for the price of \$25.00 per location. The consensus of council was for the employees to start providing this service.

**Subject: Minutes** – The minutes of the previous regular session held on January 11, 2010 were reviewed. Mayor Petitt asked for any additions or changes to the minutes. With no additions or changes forthcoming, Mayor Petitt stated they would stand approved as presented.

## **REPORTS:**

**Subject: Police Department Report** – Police Chief Carey Duncan reviewed the monthly activity report with council which showed total contacts of 281 for January. Ten individuals were arrested on eighteen separate charges. The Department had three driving under the influence and five other alcohol related incidents.

**Subject: Property Ordinance Enforcement Report** – Chief Carey Duncan stated there was one ordinance violation notice issued in January.

**Subject: Public Works Department Report** – In the absence of Public Works Director William Smith, Mayor Petitt reviewed the monthly activity report with council.

**Subject: Surplus Vehicle** – Mayor Petitt stated that Public Works Director Smith would like for council to declare the 1996 Dodge pickup as surplus property and offer it was sale under sealed bid. Motion made by Member Bright and seconded by Member Stephens to declare the 1996 Dodge pickup as surplus property and to authorize it for sale under sealed bid as it was originally purchased for the public works department for various uses, is no longer needed and is in need of a new transmission. On a call of vote by Clerk Doane, all members presented voted “Yea”.

**Subject: Administrative Office Report** - City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that another notice has been sent out on delinquent taxes with it resulting in approximately \$16,000.00 in collections for the month.

Clerk Doane reported that the new computer system was installed on January 27<sup>th</sup> and after working through a few minor problems with getting the network back to normal everything is going well. The new backup system makes us feel more secure about the daily backups versus the old tape system.

**Subject: Second Quarter Budget Comparison** - Clerk Doane reported on the second quarter budget comparison. Member Stephens asked about the one line item in the police budget which is over by a large amount. Clerk Doane responded that this was due to the previously approved training from last year which was not billed until the current fiscal year even though we were promised that it would be. Clerk Doane recommended waiting until after the next quarter before making any line item changes. Member Bright asked about moving money from the Community Center budget to other departments. Clerk Doane stated that to move money from one department to the other would require a budget ordinance amendment whereas making changes per line item within a department would not require an amendment.

**Subject: Fire Department Report** – Member Meadows reviewed the January monthly report which showed 44 total man-hours and eight total runs and special details.

**Subject: Festivals Update** – Member Armstrong reported that the committee decided to advertise the Eminence Day in the Henry County Local to alert the public on the booth rentals as they received numerous complaints last year from vendors that they did not know ahead of time enough to plan for our event. They will be holding their first sub-committee meeting on February 22, 2010.

**Subject: Parks Update** - Member Stephens stated the sub-committee would be meeting this month to make plans for Phase II of the park renovations.

### **NEW BUSINESS:**

**Subject: Warrants** - The warrants presented for payment were reviewed. Motion made by Member Bright and seconded by Member Meadows to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

**Subject: New Business/Council** – Mayor Petitt asked if any council member had anything they wanted to discuss.

Member Bright stated he would like for us to always use the One Call service whenever there will be no trash pickup for the week. He asked that we check on Monday’s holiday to see if it will delay the service this week.

**Subject: Mayor’s Update** – Mayor Petitt reported there is not much to report on the sidewalk grant as we are waiting on a new contract. We also found out that one of the project managers has left the department.

Mayor Petitt reported that the speed limit signs have been changed near the new Dollar Store on East Highway 22 to 35 mph and have also been relocated as discussed last month.

Mayor Petitt reported that he did obtain another estimate on the sidewalk installation to the Dollar Store property, but when he approached the state for a permit they came on site and sent new specifications which must be followed. With this new information, he will be contacting the bidders for new estimates.

Mayor Petitt informed the departments present that it is time to work on the budget for the 2010/2011 fiscal year. Mayor Petitt asked that any council member who has a specific request to get with him as soon as possible as the budget must be presented to full council no later than May 31<sup>st</sup>.

Mayor Petitt reviewed the annual pay raise as recommended by the Department for Local Government for the Mayor and Council. Attorney Brammell stated our ordinance calls for automatic cost of living adjustments and no action is needed to take the increase, but action would be required to turn down the increase. Member Stephens stated he still feels we should not take the increase and also that we need to do a 10% decrease in the current compensations. Member Bright stated he agrees on not accepting the cost of living increase. Motion made by Member Meadows and seconded by Member Bright not to accept the annual cost of living for the Mayor and Council positions. On a call of vote by Clerk Doane, all members present voted "Yea". Attorney Brammell stated that any changes to the Mayor and Council compensations must be done by ordinance and would only affect the new administration coming in January 1, 2011 and would have to be done by May 1<sup>st</sup>.

**Subject: Closed Session – None needed.**

With no further business to be discussed, motion made by Member Meadows and seconded by Member Mason to adjourn. All members present voted "Yea". Meeting adjourned at 6:57 p.m.

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JIM PETITT, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST: \_\_\_\_\_  
SANDRA A. DOANE, CITY CLERK  
CITY OF EMINENCE, KENTUCKY