

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, May 10, 2010 at 6:15 p.m. at the Eminence City Hall with Mayor Jim Petitt and the following members present: Danny Meadows, Polly Troxell, Shawn Bright, Drane Stephens, Lee Ann Armstrong, and Leo Mason. Absent were none. Also in attendance were Attorney William Brammell, City Clerk Sandra Doane, Police Chief Carey Duncan, Employee Dustin Hamilton, Henry County Local Representative, and several citizens.

Pledge of allegiance held.

Mayor Petitt reminded everyone to have their cell phones either off or on silent and not to ask to speak unless on the agenda.

Mayor Petitt called the meeting to order at 6:15 p.m.

Mayor Petitt introduced Scotty Bates who is running for District 1 Magistrate.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on April 12, 2010 were reviewed. Mayor Petitt asked for any additions or changes to the minutes. With no additions or changes forthcoming, Mayor Petitt stated they would stand approved as presented.

REPORTS:

Subject: Police Department Report – Chief Carey Duncan reviewed the monthly activity report with council which showed total contacts of 286 for April. Twelve individuals were arrested on thirty-seven separate charges. The Department had seven driving under the influence and eleven other alcohol related incidents.

Subject: Property Ordinance Enforcement Report – Chief Carey Duncan reported there were nine new ordinance violation notices issued in April.

Subject: Police Comments – None.

Subject: Public Works Department Report – In the absence of Public Works Director William Smith, Public Works Employee Dustin Hamilton reviewed the monthly activity report with council. Member Armstrong expressed her thanks for them putting up the water fountain at the park. She questioned if it is stable enough. Mr. Hamilton stated they are checking on some way to help stabilize the fountain.

Subject: Administrative Office Report - City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that final letters have been sent on the 2009

delinquent property taxes. After the allowed time frame has passed, the list will be going to Attorney Brammell for his letter of collection which will be followed up with a more active way of collection which is being discussed with Attorney Brammell. Liens will be filed as well at the end of May or early June.

Clerk Doane reported that she continues to work on the personnel policy and procedures handbook which should be ready for review in June. A lot of time this past month has been spent on preparing the upcoming fiscal year budget.

Subject: Third Quarter Budget Comparison – Clerk Doane reviewed in summary the third quarter budget comparison, noting that a few line item changes will be needed before the end of the fiscal year. Clerk Doane invited any council member with a question or concern to see her at any time.

Subject: Audit FY Ending 6-30-09 – Clerk Doane reported that the audits for the FY ending 6-30-09 were complete, stating that we received a good report. Clerk Doane stated that the management discussion analysis and the notes in the back of the audit serve as a good summary for the fiscal year activities as supported by the numerical reports/comparisons. Clerk Doane stated that the auditors are willing to come to a meeting if additional questions exist.

Subject: Fire Department Report – Member Meadows reviewed the April monthly report which showed nine total runs and special details. Member Meadows reported that Chief Lucas is home and doing well.

Subject: Fire Department Financial Statements – Member Meadows reported on the fire department financial statements for the FY ending 6-30-09 which showed a negative change in fund balance of \$756.01; however this is not the true cash ending balance due to depreciation items within the income and expense statement.

Subject: Festivals Update – Member Armstrong reported on the Eminence Day activities being planned. They are currently working on getting various musical groups to play/sing with Carrie Hoffman already committed. The banners will go up approximately 45 days prior to the event. Member Armstrong reviewed the other sub-committee's progress.

Member Armstrong reported that the festivals committee will be hosting a "D.J. in the Park" event on May 29th from 6:00 thru 10:00 p.m. The Barefoot Sisters will be performing at this event. Flyers have gone out to the school about this event. The youth coalition is involved with this event and has hired the DJ and will also be providing some free food. Member Armstrong presented a list of signatures of residents around the park acknowledging their approval of this event. The only problem that might be a concern is parking.

Member Bright reminded council of the first Music on Main for this year, which will be on June 11th.

Subject: Parks Update – Member Armstrong reported that the new water fountain has been installed with a cover needed before it gets broken. Reported the vandalism has stopped.

Member Armstrong reported that the park is being kept mowed and trimmed and expressed her appreciation to the employees for this.

Member Stephens reported that as soon as it is dry enough to put up the electric pole for the basketball area, it will be done. The goal is to have it up prior to the “DJ in the Park” event. Reported that new doors with latches have been installed in the bathrooms. Member Meadows asked if the electric work would have to be inspected. Member Stephens stated it is being put in “to code” so he assumes it will be, but he will check on this.

NEW BUSINESS:

Subject: Warrants - The warrants presented for payment were reviewed. Motion made by Member Bright and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

Subject: New Business/Council – Mayor Petitt asked if any council member had anything they wanted to discuss. Member Armstrong reported that she will be meeting with Steve Moore to assist with making Henry County a “storm ready county”. Member Bright asked if a very short 35 mph sign next to Norm’s Grocery could be removed, since it cannot be seen anyway.

Subject: Mayor’s Update – Mayor Petitt reported that he is working on specifications for replacement of the sidewalks on North and South Main Streets. This would include us paying for the materials direct and picking up the old sidewalk and disposing of it in order to save money on this project. His estimate for this project is less than \$25,000.00 for everything with only the labor to be bid out. He will be walking the area and marking it again. Once this area is done we will move onto West Broadway, Sulphur Avenue and Elm Street with the hopes to eventually do the entire town. Member Meadows asked if this work is being done per the priority of council. Mayor Petitt stated it is based upon the council priority lists given to him earlier.

Mayor Petitt reported that he has received positive comments from city residents and residents from other cities about our park.

Mayor Petitt reported on a project he would like to do for the citizens. He would like to have “Movies at the Park” which would require the purchase of a 5,000 lumen projector for about \$2,395.00; a ten foot wide screen for approximately \$200.00; and a DVD player for the price of \$29.00 and up depending on the quality for an estimated total of \$3,000.00. We would periodically have to replace bulbs in the projector for about \$160.00 each. Member Stephens suggested talking with Backyard Bounce on what they would charge to do this for us rather than us investing in the equipment expense until we see how this will be received. Consensus of council for Mayor Petitt to check with Backyard Bounce on their charge to do this.

Subject: Special Called Meeting and Public Hearing – Mayor Petitt and Clerk Doane discussed that a public hearing and special meeting would need to be held prior to June 1st for the Mayor to present the budget message to council and to hold the public hearing on the Municipal Aid and LGEA funds. With the publication requirements of not less than seven or more than twenty-one days, the only dates available would be May 26-May 31. Discussion held with

consensus of council to have the meeting and public hearing on Wednesday, May 26, 2010 at 6:00 p.m.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Stephens and seconded by Member Meadows to adjourn. All members present voted “Yea”. Meeting adjourned at 6:56 p.m.

JIM PETITT, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY