

The City Council of the City of Eminence, Kentucky met in a public hearing on Monday, June 10, 2013 at 6:00 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Polly Troxell, Tom Shroyer, Treva Browning, Danny Meadows, Lee Ann Armstrong, and Leo Mason. Absent was none. Also in attendance were Attorney William Brammell, City Clerk Sandra Doane, and Public Works Director William Smith.

Mayor Stephens called the public hearing to order at 6:00 p.m.

Subject: Public Hearing – Municipal Aid Program Funds and Local Government Economic Assistance Funds - Mayor Stephens explained the required uses for the Municipal Aid Program funds stating they must be used on streets, roads, sidewalks, etc. Mayor Stephens reviewed the estimated funds available and proposed expenditures from the Municipal Aid Program fund for the 2013/2014 fiscal year.

Mayor Stephens explained the required uses for the Local Government Economic Assistance funds stating they must be used for public safety. The only expense budgeted for the next fiscal year is \$29,380.00 for the purchase of a police vehicle.

Mayor Stephens asked for comments from the public and if we had received any written comments concerning the proposed uses for either fund. Clerk Doane stated no written comments had been received for either fund.

With no written or oral comments from the public regarding the proposed uses and budget for the MAP and LGEA funds, the public hearing was closed at 6:15 p.m.

Mayor Stephens called the regular meeting to order at 6:15 p.m. with the same individuals present as listed above along with Police Chief Carey Duncan, Water Distribution Operator Tim Fitzgerald, and Henry County Local Representative Brad Bowman

Pledge of allegiance held.

Subject: County Update – Mayor Stephens stated that Magistrate Scott Bates is unable to attend tonight but did give him a report. Per Mr. Bates, 8/10 of a mile on Jackson Road is being blacktopped with the balance to be done before the end of the year and that Highway 55 all the way through town is to be blacktopped this summer as well.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on May 13, 2013 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

Subject: Budget Ordinance FY 7-1-13/6-30-14 - Attorney Brammell held the second reading of the budget ordinance for fiscal year July 1, 2013 through June 30, 2014. Motion made by Member Meadows and seconded by Member Mason to adopt the budget ordinance for fiscal year 7-1-13/6-30-14 as read. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Salary Increases – Budgeted salary increases discussed. Motion made by Member Meadows and seconded by Member Troxell to approve all salary increases as budgeted. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Amendment to Zoning Ordinance Summary – Attorney Brammell held the second reading of a summary ordinance amending the zoning ordinance to require the minimum road frontage to be contiguous on all tracts. Motion made by Member Mason and seconded by Member Troxell to adopt the amendment to the zoning ordinance as read. On a call for vote by Clerk Doane, all members present voted “Yea”.

REPORTS:

Subject: Police Department Report – Police Chief Carey Duncan reviewed the monthly activity report with council. Mayor Stephens reported they had 191 total contacts for the month. Three individuals were arrested on four separate charges. The Department had no alcohol related charges this month.

Chief Duncan reported no property ordinance citations issued.

Chief Duncan stated the one promotion and additional increase within his Department for the new fiscal year is for O.C. Jones. He will be promoted to Lieutenant once we have this position approved through the retirement system. O.C. is a great ambassador for the City of Eminence. Member Shroyer inquired if there have been any written or oral disciplinary actions on O.C. Chief Duncan stated none since he was promoted to Sergeant. Member Shroyer inquired if there have been any public complaints against O.C. Chief Duncan stated there have been no recent ones. Mayor Stephens stated some changes have been made in the Police Department which seem to be going well.

Subject: Public Works Department Report – Public Works Director William Smith reviewed the monthly activity report with council. Mr. Smith reported mostly routine work this month. They did have a major water main break this past Thursday evening on Jackson Road which required them working until about midnight.

Mayor Stephens presented an update on the sewer project. Per our project administrator, we will have full release of the CDBG funds in 2-3 weeks and should be able to go to bid after all the evidentiary items are turned in to the State. Member Shroyer asked that a report be given each month of the sewer expansion project.

Subject: Administrative Office Report – City Clerk Sandra Doane reviewed the monthly administrative office report with council, reporting that we have collected approximately 97.6% of the 2012 tax bills as of June 5, 2013. Liens will be filed later this week for all unpaid 2012 tax bills.

Clerk Doane reported we have received the final payment early from the Housing Authority on the water contract and have also received their payment in lieu of taxes for the year.

Clerk Doane stated that a revised parks and recreation line item budget is in the council packets to replace the one the Council currently has. This revision was necessary due to the insurance breakdown coming in much higher than anticipated for this department.

Subject: Fire Department Report – Member Meadows reviewed the Fire Department report with council which showed six total runs and special details in May for total man-hours of thirty-six. Member Meadows requested to move \$2,000.00 from Category 916 (Miscellaneous) to Category 929 (Repairs & Maintenance) due to unexpected repairs to a fire truck. Motion made by Member Armstrong and seconded by Member Mason to approve these line item changes for the Fire Department. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Festivals Update – Member Armstrong stated that as of the May 28th festivals committee meeting there are four ads and seven booths sold for Eminence Day. They will need electricity and a stage at the football field for the pageants and inquired about the City building another stage. Dimensions discussed with the decision to be made at the committee’s next meeting on June 25th. The DJ in the Park event had to be re-scheduled due to possible bad weather and has been re-set for June 15th.

Subject: Parks Update – Mayor Stephens stated the second pavilion is complete with the Public Works Department working really hard on this project. Member Meadows stated that Eminence Speaker is having their Amazing Race on July 12, 2013 and wants to know if they can reserve the pavilions for longer than the normal six hours. Council in agreement that this would be okay and gave Mayor Stephens permission to modify the time for other events if needed as

well. Mayor Stephens stated he has put up signs that the pavilions can be reserved and also plastic slip- in containers so that reserved signs can be put up. There have already been some conflicts on the use of the pavilions. During the weekdays, the City employees will put up the reserved signs with the Parks Committee to be responsible for this on the weekends. Forms will be provided to all the committee members.

NEW BUSINESS:

Subject: Open Citizen Comments/Questions – None.

Subject: Salary Increases – Clerk Doane asked if we could revisit the agenda item and motion to approve the new fiscal year salary increases as the motion did not specify a pay period starting date. Motion made by Member Meadows to revise the motion to read as follows: Motion made by Member Meadows to approve all salary increases as budgeted to be effective with the pay period starting July 11, 2013. Revised motion seconded by Member Troxell. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Ordinance Adding the Position of Police Lieutenant – Attorney Brammell held the first reading of a summary ordinance adding the position of Police Lieutenant to the City’s Policies and Procedures, Compensation Plan, and Classification Plan.

Subject: Ordinance Amending the Ordinance Relating to Solid Waste Pickup and Disposal Services, Fixing Charges, Rates and Regulations – Attorney Brammell held the first reading of an ordinance amending the Ordinance Relating to Solid Waste Pickup and Disposal Services, Fixing Charges, Rates and Regulations to delete the \$10.00 security deposit requirement for carts.

Subject: Animal Ordinance – Mayor Stephens reviewed an email from Member Shroyer indicating several concerns with the proposed animal ordinance. The proposed ordinance has left out the keeping of livestock and bees and has a section pertaining to limiting liability which may need to come out. Consensus of council to wait on a first reading until these areas can be addressed.

Subject: Mayor’s Update – Mayor Stephens stated we need to have a brief special called meeting to hold the second reading of the ordinance repealing the trash cart deposit and the ordinance adding the police lieutenant position; both of which need to be adopted prior to July 1st. Consensus of Council to hold the special meeting on Tuesday, June 18th at 5:15 p.m.

Mayor Stephens reviewed the notice sent out today from Rumpke to let people know about the pending change in service provider and other information. Rumpke only observes two holidays. Mayor Stephens stated he will be putting out a community call on the last Thursday of the month to let people know to leave the Industrial Disposal carts at the curb on Friday for pickup and that Rumpke carts will be delivered on the 28th and 29th.

Mayor Stephens stated he attended the Eminence Village grand re-opening event and that it was a great event and that the apartments really look nice with all the new renovations.

Subject: New Business/Council – Mayor Stephens asked if any council member had anything they wanted to discuss. Member Meadows inquired about a property on North Penn Avenue which has been abandoned and has high weeds. Mayor Stephens stated he will check into this.

Paul Harrod wants the City to move the sewer line so he can build on his vacant lot. Consensus of Council that Mr. Harrod would have to pay for moving the line if he wants to build on the lot or he can simply take care of maintaining the lot as required.

Member Shroyer asked if a trash cart and bench could be installed on the walking trail near the curve behind Terry Hazelwood's property. Mayor Stephens reported that Connor Toole built a bench for the trail for his senior project and that he will check and see why we have not received the bench from Connor. Consensus of Council to proceed with this request.

Public Works Director Smith informed Council that the intersection of East Broadway and Penn Avenue will be torn up again starting tomorrow for the CVS contractors to work on the drainage pipes installation. They should get the footers dug and the concrete poured at the CVS this week.

Chief Duncan was asked to proceed with citing individuals responsible for the cigarette butts that accumulate in front of the Chat-N-Nibble Restaurant.

Member Shroyer asked that the preservation ordinance be put on the agenda for next month.

Subject: Warrants – The warrants for payment were presented and reviewed. Motion made by Member Shroyer and seconded by Member Meadows to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted "Yea".

Subject: Closed Session – None needed

With no further business to be discussed, motion made by Member Meadows and seconded by Member Mason to adjourn. All members present voted "Yea". Meeting adjourned at 7:22 p.m.

DRANE STEPHENS, MAYOR
CITYOF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY

