

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, December 14, 2015 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Tom Shroyer, and Lee Ann Armstrong. Absent was none. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director Matt McAllister, Police Chief Kevin Kemper, Magistrate Scott Bates, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

Subject: County Business – Magistrate Scott Bates was present to discuss County business. Mr. Bates reported the County is running smoothly. They are working on the Sheriff's and Clerk's budgets at this time. Overall they are slightly in the red but do have reserves to cover this. The new Road Supervisor is doing a great job.

Mayor Stephens asked how we can follow up on the sign for Highway 55. Magistrate Bates stated he will call on this again. We do need several 25 mph speed limit signs replaced on Main Street that are missing. He will have Terry Justice take this to the state for us and will hopefully get them up soon.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on November 9, 2015 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

REPORTS:

Subject: Public Works Department Report – Public Works Director Matt McAllister reviewed the monthly activity report with council.

Mr. McAllister reported the new Santa house was painted and assembled and the Christmas decorations were all hung. Member Troxell commended the department on the great job on painting the Santa house. Street decorations for other parts of Main Street were discussed. It was mentioned to perhaps look at Christmas banners since we cannot put up lights due to the lack of electricity in other areas.

The park has been winterized for the season. Blacktop repair work has been completed around town. KIPDA has updated the GPS locations of various valves and manholes. Some pump work has been completed.

Subject: Police Department Report – Chief Kevin Kemper reviewed the monthly activity report with council. Chief Kemper reported they had 276 total contacts for the month. Thirty-three citations were issued on fifty-two charges. Fourteen individuals were arrested on twenty-three charges. There were three ordinance violations this month with two of them being postponed again.

Chief Kemper reported that all of the stolen property from a break in at West End Sports has been recovered. The owner has stated that this is the first burglary were everything that was stolen was recovered, so he was very complimentary of our Department. Officer Bailey will go to federal court on this case. The last person caught with one of the guns was an illegal immigrant.

Chief Kemper commended Officer Lucas for his receipt of a kind gift from Tom and Karen Niland of Campbellsburg who witnessed Officer Lucas going out of his way to help an elderly lady.

Chief Kemper reported that Officer Phillip Parham received the award once again for the most DUI arrests from the state for our size City. Officer Wilson was in the running for the award as well.

Mayor Stephens asked when the new police vehicle will be equipped and ready to us. Chief Kemper stated it is being worked on by LMW to try and modify it to hold the necessary police equipment. If they cannot get it done soon we will get someone else. Discussion held as to whether all these modifications necessary will affect the insurance on this vehicle. Mayor Stephens stated we may need to talk to the dealer before the 30 days are up about taking this vehicle back.

Subject: Administrative Office Report – City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that the 2015 tax bill collection is at 81.7% at December 4, 2015.

We are still waiting on the final audit report.

Reported we received a \$24,247.20 from Kentucky Utilities for the quarterly franchise payment.

Mayor Stephens reported he has decided to advertise the utilities clerk/receptionist job even though Carroll Ray Tipton has been helping us out the past few months and doing a good job. Mr. Tipton has been encouraged to apply as well.

Subject: Second Leak Adjustment – Clerk Doane reported that Leslie Ralph who lives at 45 McElroy Street is requesting a second leak adjustment due to cross over into two months. The first adjustment was in the amount of \$22.88 and this second adjustment comes to \$23.55. Motion made by Member Meadows and seconded by Member Mason to approve the second leak adjustment in the amount of \$23.55 for Leslie Ralph. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Fire Department Report – Member Meadows reviewed the Fire Department report with council which showed seven total runs and special details in November for a total of 49 ½ man hours. The new awnings are up at the side Police and Fire doors. Magistrate Bates stated we need to check on a new requirement to file the Fire Department audit online with the State. He will try and get more information on this and we will check as well.

Subject: Festivals Update – Member Troxell reported the Light Up event went great. There was a beauty contest winner present at the event who the kids really enjoyed talking with. The Santa and Elf did a great job and all enjoyed the free hot chocolate and cider from the motorcycle group. Member Mason commented that our little pageant is really being recognized across the state and on the national level. His grandson is a local Division winner, a state winner and will now compete at the national level at Opryland next June.

Subject: Parks Update – Mayor Stephens reported the splash pad bid opening will be at noon on Wednesday if anyone wishes to attend.

NEW BUSINESS:

Subject: Codification Ordinance – Attorney Brammell held the first reading of an ordinance enacting and adopting a supplement to the code of ordinances of the City of Eminence.

Subject: Limited Land Lease – Mayor Stephens reported that we need to re-new the limited land lease with Tim and Danny Fitzgerald if the council so chooses. We are required to plow in sludge on our sewer plant property and crop the property. We have allowed our employee to do this and in return he mows the property with his own equipment and gas on his own time. Discussion held on whether we should put this out for lease. Magistrate Bates stated they only get \$125.00 per acre which would not pay for mowing our property. Some slight changes have been made to the agreement to disallow hunting, fishing, trapping or any other use on the property except for planting, cultivating, and raising of crops in the specified area. Motion made by Member Mason and seconded by Member Troxell to authorize the Mayor to enter into a limited land lease agreement with Tim and Danny Fitzgerald as it is felt to be in the best interest of the public and the City of Eminence for Tim to do this as he is a trusted City Employee which would alleviate security concerns and he is familiar with the lay of the land and the needs for mowing by being at the plant each day and to include Danny since he assists Tim. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Open Citizen Comments - Mayor Stephens asked if anyone was present who wished to address Council. No one was.

Subject: Mayor's Update – Mayor Stephens reported that Members Frank Denton and Glenn Smith's terms on the Henry County Board of Adjustments expires on December 31, 2015 and that we need to discuss their reappointment or replacement. Mayor Stephens recommended to reaffirm their reappointment. Motion made by Member Meadows and seconded by Member Troxell to approve the recommendation from the Mayor to reaffirm the appointment of Frank Denton and Glenn Smith to the Board of Adjustments for another term.

Mayor Stephens reported he and Matt McAllister have been in discussions with the school concerning the damage done to Crabb Avenue by their construction project. We originally requested that they repair the street and they did not agree. Since the street was so bad we got three bids and had the lowest bidder of approximately \$3,000.00 fix the street. We are requesting the school repay us themselves or get the construction company to do so. Other discussion held

on this street and the large drop off at Emma Foree's house. We need to put up stakes or guard rail. The ditch is the problem here. It was also discussed that if people will stop parking in the road some of the problems in passing on this street could be avoided. Mr. McAllister asked to try and find some guard rail to put up in this area.

Member Mason expressed his concern that the school employees or parents are parking up to the telephone pole on Sulphur Avenue in the back which is causing a safety issue as you have to pull out in front of traffic to even see. Parking on the sidewalks was also discussed. Consensus to request that, at least, the one spot be left open. Member Armstrong asked us to be patient as this should be a temporary situation until June 1st when the project is complete. We will address the parking on sidewalks after the project is complete.

Subject: Council New Business – Member Shroyer asked when the tree will be installed in the island on Arborview. Mayor Stephens stated we have called everywhere and no one has a small Bradford pear tree. Member Bell stated he has a contact that he can check with on getting us one.

Subject: Warrants - The warrants for payment were presented and reviewed. Mayor Stephens reported we are making the final payment on the tank painting work to C & S Quality Services. The project is not totally complete as we need to get the concrete work done at the bottom of the tank. We have held a percentage of the engineer's invoice to assure this gets completed. Motion made by Member Shroyer and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted "Yea".

Mayor Stephens reported we are not happy with the contract with Duplicator Sales to provide IT assistance and he will be looking at cancelling this contract. Member Armstrong asked about the camera at the park. Mayor Stephens stated he was able to get this agreement on the Virtual Guard cancelled with us going back to our previous agreement with Security Pros.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Meadows and seconded by Member Armstrong to adjourn. All members present voted "Yea". Meeting adjourned at 7:28 p.m.

DRANE STEPHENS, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY

