

CITY COUNCIL MEETING
EMINENCE CITY HALL COUNCIL CHAMBERS

FEBRUARY 9, 2015
EMINENCE, KENTUCKY

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, February 9, 2015 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Leo Mason, Joey Bell, Tom Shroyer, and Lee Ann Armstrong. Absent was Member Polly Troxell. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director William Smith, Wastewater Plant Operator Matt McAllister, Police Major Kevin Kemper, Police Officer John Bailey, Citizen Tonia Bell, Citizen Earl Lawson, Library Director Jessica Powell, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

Subject: County Business – In the absence of Magistrate Scott Bates, Mayor Stephens asked if there were any issues to take back to Magistrate Bates. Mayor Stephens reported that Magistrate Bates checked on the area previously discussed on South Main and that it appears to be in limbo somewhere and that he (Magistrate Bates) will check again. Mayor Stephens stated that Magistrate Bates also informed him that the North Main widening is still in the design phase to get on the six year plan, which doesn't necessarily mean that the project will go to the back of the six year list. Projects are put on the plan by priority need.

Subject: Library Update – Jessica Powell, Director of the Library, was present to review library statistics with Council. Ms. Powell stated that 69,183 visits were made to the library during the last year with 13,879 using the computers. Ms. Powell reported that the Library is now staying open until 8:00 p.m. on Monday, Tuesday and Thursday. The Library also offers a free meeting room and rental of AV equipment if needed.

Subject: Leadership Henry County Project – Jessica Powell discussed the Leadership Henry County Class that she recently attended and reviewed their community project. Their class project is to build a sidewalk/path accessible by handicapped down to the pond at the Henry County Recreations and Services Park. Depending on the money raised they will add landscaping and other items. To raise funds they are selling commemorate brick pavers or blocks. The small brick pavers sell for \$50.00 each and the granite block sells for \$350.00. They already have \$2,700.00 committed to the project with Cedar Lake Lodge pledging to match up to \$5,000.00. The project should start late spring to early summer. All donations are tax deductible and are going thru Cedar Lake Foundation as they are already established as a 501 (3c) organization. Mayor Stephens reported that we have sponsored a hole for the disc golf, purchased a bench for the park, and other projects on behalf of the Leadership Henry County classes. Discussion held. Motion made by Member Armstrong and seconded by Member Mason to purchase/sponsor a 6" X 12" granite block

for the City in the amount of \$350.00 to assist the 2014 Leadership Class project. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Earl Lawson Complaints – Citizen Earl Lawson was present to discuss complaints pertaining to his property at 168 Merriweather Avenue. Mr. Lawson stated he wanted to see where he stands in the City. Stated he is the only one on Merriweather who has a culvert installed and all the water runs onto him. He believes the natural drain has been changed. Mayor Stephens stated that City put in the culvert at his request and has also cleaned it out several times. Mayor Stephens asked Mr. Lawson what he is asking the City to do. No answer.

Mr. Lawson stated he has an \$80.00 plus water bill that he has no intention of paying as long as his meter is locked. Mayor Stephens tried to explain to Mr. Lawson that his leak must be fixed prior to turning the water back on and that someone continued to turn the water back on after we turned it off, hence the lock. Mr. Lawson stated he fixed the leak in the floor and then couldn't turn the water on himself due to the lock. Mayor Stephens stated he has made several appointments with Mr. Lawson for our employees to meet with him to determine if the leak is fixed prior to turning the water back on permanently and Mr. Lawson has not been there. Putting sticks into the pipes is not fixing the leak. Mayor Stephens stated our employees will come again tomorrow morning at 8:00 a.m. to meet with Mr. Lawson to determine if the leak is in fact fixed; however no water will be turned on if still leaking.

Subject: Surplus Meters Bid Opening – Mayor Shroyer opened the following sealed bids for purchase of the 125 surplus meters:

1. James Baker, Carrollton, KY - \$125.00
2. Chris McIntosh, Frankfort, KY - \$703.67
3. Troy Popp, Pleasureville, KY - \$520.00

Motion made by Member Meadows and seconded by Member Shroyer to accept the highest bid of \$703.67 from Chris McIntosh for the 125 surplus water meters. On a call for vote by Clerk Doane, all members present voted “Yea”.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on January 12, 2015 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

Subject: Coach D Park Ordinance – Attorney Brammell held the second reading of the Ordinance Regulating Use of Coach D Park. Motion made by Member Meadows and seconded by Member Armstrong to adopt the ordinance as read. On a call of vote by Clerk Doane, all members present voted “Yea”.

REPORTS:

Subject: Police Department Report – Major Kemper reviewed the monthly activity report with council. Major Kemper reported they had 283 total contacts for the month. Seven individuals were arrested on twenty-four separate charges. The Department had four DUI's and one other alcohol related charge this month.

Major Kemper reported that he was asked by the County Attorney to proceed with signing the complaint against the property owner at 4343 North Main and to meet later or she will make sure Attorney Brammell is notified when the hearing happens so he can present the City's case.

Mayor Stephens reported that a copy of Carey Duncan's letter of resignation was included in council packets. His retirement is effective February 28, 2015. The City was originally going to have a dinner for Chief Duncan, however he has requested that none be held. He has asked that he be allowed to take pictures of everyone he has worked with. Member Meadows stated that Friday, February 27, 2015 between 10:00 a.m. and 2:00 p.m. has been set for everyone to stop by and see Carey. A presentation will be made to Carey at 10:00 a.m.

Subject: Public Works Department Report – Wastewater Treatment Plant Operator Matt McAllister reviewed the monthly activity report with council. Mr. McAllister stated they have submitted information to Jay Hoffman for our water tower rehab project in preparation for bidding. Reported they had to replace a broken hydrant on the corner of Clear Creek Road and Mulberry which was damaged by an unknown person.

Member Mason asked what can be done about the hydrant always getting damaged. Installing a guard rail was discussed for this location, but it would probably get run over too. Public Works Director Smith stated that semi drivers are using a GPS to get to our factories which is taking them through Narrow Gage Road requiring a right hand turn off of Clear Creek onto Mulberry Road which cannot be done without hitting this hydrant. Member Shroyer suggested a sign that no right turn can be made from Clear Creek by large vehicles. Member Meadows suggested contacting the Shelby County Magistrate to put up a sign at Narrow Gage for no semis or at least warning of the problem at the end of Clear Creek with making the right hand turn. Mayor Stephens will check into doing this.

Mr. McAllister reported that the WWTP inspection report came back today and that some of the baffles are damaged and will need repairing or replacing.

Mr. McAllister reported that a new set of backhoe tires had to be installed due to our assistance with the overturned truck loaded with scrap metal.

Subject: Wastewater Treatment Plant Expansion Project Update – Mr. McAllister stated the contractor is due back today and will hopefully make a push to finish our project.

Subject: Administrative Office Report – City Clerk Sandra Doane reviewed the monthly administrative office report with council, reporting that approximately 92.8% of the 2014 tax bills have been collected as of February 5, 2015 with a 10% penalty added on February 1st and 1%

interest per month now being added to outstanding tax bills. Another reminder will be sent out prior to liens being filed.

Clerk Doane reported we have received \$2,160.11 for second quarter HB 413 payment.

Clerk Doane reported that we have received \$3,398.76 per HB 235 as a subsidy for participating in the Commonwealth of Kentucky health insurance program. We have been getting this twice a year for a few years now.

Clerk Doane reported 2014 interest earnings of \$20,206.97 from PBI Bank and \$2,876.11 from Citizens Deposit Bank.

Subject: Second Quarter Financial Comparison (Budget Review) – Mayor Stephens reviewed the second quarter budget comparison with Council. All asked to review and contact him or Clerk Doane if any questions.

Mayor Stephens welcomed the Charles Simpson family to the meeting.

Subject: Fire Department Report – Member Meadows reviewed the Fire Department report with council which showed eleven total runs and special details in January for total man-hours of approximately ninety-eight. Member Meadows reported that the Department has received a grant of approximately \$3,200.00 from the Kentucky Fire Commission & State Fire Training to use toward the purchase of a thermal imaging camera. The estimated cost of this camera will be around \$9,000.00. They have also received the first \$8,000.00 of a rotating grant from the County to purchase four sets of turnout gear as well as a \$1,300.00 stipend from the County. All of these grants will require line item changes within the budget once everything is reviewed in full.

Subject: Festivals Update – No report. Member Mason stated as soon as Member Troxell returns they plan to meet.

Subject: Parks Update – Mayor Stephens stated no new business other than the Security Pros agreement needs to be evaluated. We are paying \$115.00 per month for this service at the Park and it is not very useful to rewind and be able to prove anything. Mayor Stephens asked Major Kemper his ranking of the service on a scale of 1-10 with Major Kemper replying a 3. Mayor Stephens stated he would like to consider moving in a different direction. Consensus of council for the Mayor to proceed with checking into this service.

NEW BUSINESS:

Subject: Resolution Approving Wastewater Treatment Project Expenses – Council reviewed a resolution to approve invoices on the wastewater treatment plant project payable to Pace Contracting, LLC in the amount of \$24,026.38 and payable to Derrick Engineering, Inc. in the amount of \$2,404.26 and payable to CEDA in the amount of \$12,000.00 and approving a \$49.00 payment to Kentucky Utilities. CDBG funds will be used to pay the entire CEDA invoice and \$12,308.41 toward the Pace invoice. The remaining invoices or balance of invoices will be paid with local funds. This request for CDBG funds will deplete the funds available for construction with only \$3,000.00 remaining which is for administration which will be held until we submit all

closeout documents. Motion made by Member Meadows and seconded by Member Mason to approve Resolution No. 2015-002 as presented approving the invoices for payment. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: WWTP Change Order – Mayor Shroyer reviewed a change order request from Pace Contracting on the WWTP project requesting a 30 day extension for completing the project which involves no monetary changes. Motion made by Member Shroyer and seconded by Member Meadows to approve the change order requesting a 30 day extension for completion of the WWTP project. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Annual Compensation Increase-Mayor/Council - Mayor Stephens stated this is the time of year that the Department for Local Government sends the allowed CPI for adjustment of Mayor and Council salaries. Mayor Stephens asked Clerk Doane to review this with council. Clerk Doane stated the CPI was set at .8%. Clerk Doane has calculated this increase which would total \$350.80 for the year for the Mayor and all Council members. Clerk Doane stated \$767.24 was budgeted. Attorney Brammell stated no action is required unless the council does not wish to take the increase.

Subject: Noise Ordinance – Nothing new to report.

Subject: Open Citizen Comments/Questions – Mayor Stephens asked if anyone was present who wished to address Council. No one was.

Subject: Mayor’s Update – Mayor Stephens stated he can finally discuss the new business coming into town. A weekly insurance auto auction will be locating at the old Brunswick location on Ballardsville Road. Cars will be coming in and out all week and will be sold to dealers and agents only, not the public. They are rehabbing the site now with the topical drawing showing plenty of landscaping/fencing. This will benefit the City with a new business on the tax roll; water and sewer service; occupational tax; and use of other local City businesses. They will only have ten employees to start but plan to grow. They are located in 49 of the 50 states now. It will be fall before the construction is complete. Council expressed concern that this would not look like a junk yard from the outside. Mayor Stephens assured Council that he and Judge Brent along with Member Troxell have requested extra landscaping and fencing so this should not happen.

Subject: Council New Business – None.

Subject: Warrants - The warrants for payment were presented and reviewed. Motion made by Member Mason and seconded by Member Armstrong to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

Subject: Closed Session – None needed.

Subject: Presentation – Mayor Stephens presented the Charles Simpson family with a plaque of honorarium for Mr. Simpson for his work on the mapping of the Apollo 11 lunar moon landing stating it is so great to have a person from our community involved at this level. Mayor Stephens expressed his pride for the City to Mr. Simpson and his family. Mayor Stephens asked that the family join us at the Fire Station for light refreshments.

With no further business to be discussed, motion made by Member Shroyer and seconded by Member Meadows to adjourn. All members present voted "Yea". Meeting adjourned at 7:30 p.m.

DRANE STEPHENS, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY