

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, December 11, 2017 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Fred Downey, and Lee Ann Armstrong. Absent was none. Also in attendance were City Attorney William Brammell; City Clerk Sandra Doane; Public Works Director Matt McAllister; Police Officer Phillip Parham; Fire Chief Steve Lucas; Planning & Zoning Administrator-Enforcement Jody Rucker; Magistrate Scott Bates; Citizen Tom Shroyer and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

Subject: County Business – Magistrate Scott Bates reported that things are going smoothly in the County. They are working on the Sheriff’s budget for second reading. Reported they voted not to adopt the planning and zoning ordinance as it pertains to permits for pools and requiring of a permit for demolition. Member Meadows asked about the Main Street grate. Scott reported he has called them numerous times with no success. He will keep working on getting this grate fixed or replaced.

Subject: Ronnie Lucas Memorial Award – Fire Chief Steve Lucas presented Tom Shroyer with the Ronnie Lucas Memorial Award in honor of his brother.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on November 13, 2017 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additional additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

Subject: Planning & Zoning Ordinance Amendments – Henry County Planning and Zoning Administrator Jody Rucker discussed with council the proposed changes to the planning and zoning ordinance. Since the original presentation of the ordinance they have changed this to two separate ordinances due to the concern over requiring permits for swimming pools and the demolition permits. They always strive to have all the cities in agreement with the County to make administration of planning and zoning easier.

Mr. Rucker reviewed each section with council. Section 240, which has been pulled into a separate ordinance, requires a permit for swimming pools and requires a demolition permit. The other ordinance deals with Section 360 Action by City Commission or Fiscal Court on Zoning Map Amendments; Section 640 Agricultural Districts; and Section 770 Division of Property. Section 360 relates to proposed amendments becoming final and map amendments automatically implemented if the appropriate legislative body or aggrieved person does not file a written request

within 21 days after the final action by the Planning commission that the legislative body wants to decide the map amendment. Other requirements concerning voting are also included in this section. Section 640 relates to conditional uses in A-1 districts and requires at least 50 acres for the Board of Adjustments to consider certain uses. Section 770 relates to division of property and the loss of the conditional uses under 640(I)(C). Attorney Brammell held the first reading of a zoning ordinance amending Section 240 as discussed above. Attorney Brammell held the first reading of an ordinance amending Sections 360, 640 & 770 as discussed above.

Subject: Alcohol Ordinance Amendment - Attorney Brammell held the second reading of an ordinance amending our alcohol ordinance for selling of alcohol on December 31st when New Year's Eve falls on a Sunday and amending the ordinance to allow for a beer garden. Discussion held. Motion made by Member Meadows to approve only Section 111.40 of the ordinance amendment as pertains to hours and to strike the amendments to Section 111.44 pertaining to certain conduct on premises prohibited. Motion seconded by Member Armstrong. On a call for vote by Clerk Doane, all members present voted "Yea".

REPORTS:

Subject: Police Department Report (Copy Attached Hereto) – In the absence of Chief Kemper, Police Officer Phillip Parham presented the monthly activity report to council. They had 248 total contacts for the month. Twenty-Two citations were issued on thirty charges. Nine individuals were arrested on fifteen charges. Their citations were still lower this month due to all the case work they have all been doing. Reported that their fuel usage was 536.4 gallons for a total cost of \$1,362.30.

Officer Parham reported that he is working on a money forgery case and a fake check scam. Arrests have been made on the fake check scam.

Officer Bailey is working with several agencies on the pharmacy burglaries.

Officer Parham reported he has been doing safety training within the department and invited Council to attend.

Subject: Public Works Department Report (Copy Attached Hereto) - Public Works Director Matt McAllister reviewed the monthly activity report with council. Reported on routine activities.

Reported on a 6" water main break on Vernon Avenue. They have also been locating, uncovering, and painting various water valves around town to assist with easy accessibility during breaks.

Mr. McAllister reported on a section of sewer main and a service on Crabb Avenue which collapsed and had to be repaired. In doing so our auger machine broke down and had to be repaired.

Mr. McAllister reported that our second annual pre-treatment industrial sampling and inspections have been performed at Libertas Copper and Eminence Speaker in accordance with their permits.

Mayor Stephens reported that Tim Fitzgerald will be retiring at the end of December.

Subject: Administrative Office Report (Copy Attached Hereto) - City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that her office has collected 89% of the total 2017 billed taxes with only \$41,021.717 remaining unpaid at December 6th. The base amount is due through December 31, 2017 with a 2% penalty to be imposed on January 1, 2018 on all unpaid tax bills.

Clerk Doane reported on other receipts for the month. Reported receipt of \$24,226.56 from Kentucky Utilities for franchise fees for the quarter ending 9-30-17.

Member Meadows asked if everyone is aware of the proposed employer retirement rates for next fiscal year and expressed concerns with being able to budget and pay this high amount. Clerk Doane stated these rates are no longer proposed but have been adopted and will create a huge increase in this benefit for the City.

Subject: Fire Department Report – Member Meadows reported that no meeting was held this month. Informed council that effective January 1, 2018 all fire volunteers will be subject to receiving a W-2 regardless of the amount of their run and meeting pay. He may propose an increase for these activities in order to help with this additional cost to the firemen. It was reported that the Fire Department dinner was very nice.

Subject: Festivals Update - The Light Up Eminence committee reported the event as a great success with great weather, a great crowd, and lots of free things including a visit with Santa. Many good comments have been received for our efforts. The free carriage rides were a huge success. All the vendors reported a great night as well. All of the great advertising helped make this a success. Clerk Doane thanked employee, Debbie Baer for all her assistance with this event.

Subject: Parks Update – Nothing to report.

NEW BUSINESS:

Subject: School Choice Week Proclamation – Mayor Stephens reported he was asked to do a proclamation recognizing January 21-27, 2018 as School Choice Week which he has so proclaimed.

Subject: Mayor's Update - Mayor Stephens reminded council of the Christmas dinner tomorrow night at 6:30 p.m.

Reported on the Tristan Ridge tour taken a few days ago. An open house will be held at a later date.

Subject: Council – New Business – Member Downey asked if we were advertising for a certified operator to replace Tim. Public Works Director McAllister stated no, but would of course consider hiring someone who is already certified. Member Stephens stated we are currently looking for an entry level person with a lower expected salary due to the personnel policy containing language

that allows for certification increases. Member Meadows asked if we have considered subbing out certain aspects of the job such as mowing and break repairs instead of hiring the position. Mayor Stephens reported this has been discussed but he is leaning toward needing to hire this position and get someone else trained.

Subject: Open Citizen Comments – Citizen Tom Shroyer asked if the Tristan Ridge development will be putting a sidewalk down to the trail. Mayor Stephens reported that originally, they did agree to do this, but he will follow up with them.

Subject: Warrants - The warrants for payment were presented and reviewed. Motion made by Member Troxell and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote, all members present voted “Yea”.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Armstrong and seconded by Member Downey to adjourn. All members present voted “Yea”. Meeting adjourned at 7:51 p.m.

DRANE STEPHENS, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY