

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, June 11, 2018 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Fred Downey, and Lee Ann Armstrong. Absent was none. Also, in attendance were City Attorney William Brammell; City Clerk Sandra Doane; Assistant City Clerk Robin Mullins, Police Officer Phillip Parham; Magistrate Scott Bates; Auditor Troy King; Citizens Reese Morgan, Angela Bassett, Amy Jamison, and George Saliba; and Henry County Local Representative Taylor Riley.

Mayor Stephens called the public hearing to order at 6:15 p.m.

Pledge of allegiance held.

Subject: Public Hearing – Municipal Aid Program Funds and Local Government Economic Assistance Funds – Mayor Stephens explained the required uses for the Municipal Aid Program funds stating they must be used on streets, roads, sidewalks, etc. Mayor Stephens reviewed the estimated funds available and proposed expenditures from the Municipal Aid Program fund for the 2018/2019 fiscal year.

Mayor Stephens explained the required uses for the Local Government Economic Assistance funds stating they must be used for public safety. Mayor Stephens reviewed the estimated funds available and proposed expenditures from LGEA funds for fiscal year 2018/2019.

Clerk Doane stated no comments, written or oral, have been received from the public concerning either fund or their proposed uses.

With no written or oral comments from the public regarding the proposed uses and budget for the MAP and LGEA funds, Mayor Stephens closed the public hearing. Public hearing closed at 6:19 p.m.

Mayor Stephens called the regular meeting to order at 6:19 p.m. with the same individuals present as listed above.

Subject: Audit for Fiscal Year Ending June 30, 2017 – Auditor Troy King presented the audit report for the fiscal year ending June 30, 2017. Stated the City received an unmodified rating which is the one you want. Reviewed the three findings which basically cannot be corrected for this size of City. Apologized for being so late getting the audit to us stating that several changes in personnel in his office caused much of the problem. Attorney Brammell stated the audit would need to be accepted at some point. Mayor Stephens stated for Council to review and get with him over any concerns. It will be voted on at the next meeting.

Subject: County Business - Magistrate Scott Bates reported all is well with the County. They are working on their new budget. Mayor Stephens reported the sign telling semis not to turn onto Narrow Gage Road has been moved to another location and asked Magistrate Bates if he has heard anything else on this from the State. Magistrate Bates stated he has not. Mayor Stephens reported that three trucks have been stuck again so he had our Public Works Director ask for a guard rail to

put in Ms. Moore's yard. The state refused this request. Discussion held that perhaps putting up a security camera at her residence might at least give us information on who is destroying her property. The Shelby County magistrates have been contacted over this problem and told that the signs need to be on Highway 55 not Narrow Gage. Officer Parham suggested putting a sign on private property (perhaps belonging to the LeCompte family). This was discussed as maybe being feasible depending on the amount of state right of way.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on May 14, 2018 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additional additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

Subject: Zoning Ordinance Amendment – Attorney Brammell held the second reading of an ordinance amending the zoning ordinance under Section A-1 Conditional Uses as pertains to bourbon storage. Motion made by Member Downey and seconded by Member Mason to adopt the ordinance as read. On a call for vote by Clerk Doane, all members present voted "Yea".

Subject: Budget Ordinance – Attorney Brammell held the second reading of the budget ordinance for fiscal year 7-1-18/6-30-19. Motion made by Member Meadows and seconded by Member Armstrong to adopt Ordinance #2018-004 Budget Ordinance for Fiscal Year 7-1-18/6-30-19 as read. On a call for vote by Clerk Doane, all members present voted "Yea".

Subject: Resolution Changing Fire Department Compensation – It was discussed that the resolution adopted last month changing the fire department compensation should have been retroactive for all volunteers with the exception of the Chief and the Treasurer. Motion made by Member Troxell and seconded by Member Armstrong to make this adopted resolution retroactive to January 1, 2019 as discussed above. On a call for vote by Clerk Doane, all members present voted "Yea".

Subject: Livestock Ordinance Amendment – Reese Morgan and Angela Bassett were present to check the status of their request last month for the livestock ordinance to be amended to allow a small number of chickens. Attorney Brammell reviewed some of the points within his first draft of an amended ordinance which would allow three chicks or chickens, no roosters, require confinement to a coop and have several required distances from other properties. Other items discussed by Council were who would monitor this ordinance; would permits be required; would a fee be charged and if so how much. Council gave Attorney Brammell some suggestions for inclusion into the ordinance. It will be brought back next month, hopefully for a first reading.

REPORTS:

Subject: Police Department Report (Copy Attached Hereto) – In the absence of Chief Kemper, Police Officer Phillip Parham presented the monthly activity report to council. They had 370 total contacts for the month with two traffic collisions. Thirty-Six citations were issued on sixty-three charges. Fifteen individuals were arrested on twenty-four charges.

Officer Parham reported that Sergeant Wells and Chief Kemper are both out of town at training.

Reported that Officer Bailey worked a sexual assault of a juvenile with the suspect also being a juvenile. The suspect's family moved him to Georgia; however, Officer Bailey completed his investigation and obtained a pick-up order for the juvenile who has been brought back to a detention facility in Kentucky.

A missing 8-year-old female was found on Monday and safely returned to her parents.

Sergeant Wells received a theft complaint from Save-A-Lot and a confession was obtained with an employee being charged with theft of more than \$1,000.00 in merchandise.

Sergeant Wells also handled a complaint from the school that a student was making threats toward a teacher. The student was safely removed from school and criminally charged.

Officer Parham reported on the ongoing problems with teenagers and young adults fighting and causing concerns at McDonald's. Owner, George Saliba was present and discussed his concerns with loitering and kids causing problems. He wants the kids to feel welcome but not cause trouble and concerns with other customers. He is now making night visits himself and is working closely with Sergeant Wells and Officers Bailey and Parham. Basically, it is three people causing the problems and he has drafted letters to each prohibiting them from being on the property. Officer Parham will be delivering the letters for him.

Mr. Saliba reported he is giving the Help Center a freezer and cooler from his LaGrange store to assist them with their perishable food storage. The Henry County ROTC and the VA in Crestwood have assisted him with some projects. Discussed the pay and benefits he offers at his Pendleton store. This is his fourth year in Eminence.

Parking concerns were discussed for when the County offices all move to Eminence. No action taken. July 3, 2018 is the tentative date for the move.

Subject: Public Works Department Report (Copy Attached Hereto) – In the absence of Public Works Director Matt McAllister, Mayor Stephens reviewed the monthly activity report with council. Reported on routine activities.

Reported that no parking signs have been installed on Elm Street with only one real problem as one individual does not have a driveway and has no way to get off the street.

Reported that the park was very difficult to get open this year due to several leaks that had to be repaired including one which is affecting the bucket function on the splash pad. The water line underneath this is a 1-1/2" line and we have attempted to place a camera in the line to determine where the leak is located, however the camera was unable to get through the line. This is still being looked into. Hand dryers have been installed and are helping with the trash issues.

Reported that a problem was experienced with an aerator at the plant which became detached from the concrete anchor holding it to the bottom of the lagoon. The other aerators had to be blown out due to what is believed to be an unknown power loss at the plant.

They have been assessing and reviewing plans for the upcoming 2nd phase of the Quail Run Subdivision.

Subject: Administrative Office Report (Copy Attached Hereto) - City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that her office has collected 98.8% of the total 2017 billed taxes with only \$4,579.01 remaining unpaid at June 6, 2018. Liens have been filed on all delinquent 2017 property taxes.

Clerk Doane reported receipt of an unemployment dividend from KLC in the amount of \$516.38.

Clerk Doane reported receipt of \$28,015.12 for KU franchise for the quarter ending 3-31-18.

Reported on other miscellaneous receipts.

Clerk Doane reported that the new utilities clerk/receptionist has been hired effective 6-18-18. Her name is Emily Clifford.

Mayor Stephens reported we are getting new flooring and carpet installed up front this weekend and will need to close early on Friday at 2:00 p.m. Council suggested doing a One Call on this.

Subject: Fire Department Report – Member Meadows reported that all is going well in the Department. The department had six runs and other training hours during May for a total of 175 manhours. Reported a good crusade, however our collection was down this year at approximately \$15,000.00.

Subject: Festivals Update – Member Armstrong reported that the DJ on Main was not well attended even with a well-known DJ so it has been determined that it is not feasible to hold this event anymore due to the poor attendance.

Member Mason and Member Troxell reported that Eminence Day planning is on track. Booths are being sold and the music is all set. The tent has been rented for the bands. The ads have all been sold. Member Armstrong reported that Dreams for Wings have a float that they might put in the parade if asked. The next meeting is this Thursday, June 14th at 7:00 p.m. at City Hall.

Mayor Stephens stated that Kentucky Utilities has approved for the electricity to be installed on lower East Broadway with the electrician knowing this has to be done by June 30th.

Subject: Parks Update – Mayor Stephens reported he intends to replace the building/restrooms at the park in the near future as it is costing us a fortune each year to get it open.

Subject: Ordinance Updating Pay/Compensation Plan – Attorney Brammell held the first reading of an ordinance updating the pay/compensation plan for the City including re-assigning two position grades which are close to the maximum.

Subject: Promotion – Clerk Doane discussed that we need to go ahead and get the appointment of her replacement approved in the minutes so that signatures and other things can be changed by August 1st. Motion made by Member Meadows and seconded by Member Mason to authorize the promotion of Robin Mullins to City Clerk/Treasurer effective August 1, 2018 and to further

authorize her as a replacement signature on all city checking, saving and certificates of deposits or other required documents for the City. On a call for vote, all members present voted “Yea”. Attorney Brammell stated that Robin will need to take the oath of office.

Subject: Ordinance Amending Current Budget Ordinance – Attorney Brammell held the first reading of an ordinance amending the budget ordinance for the fiscal year 7-1-17/June 30, 2018 reflecting all of the changes made when we paid off the recent debts with KIA and Rural Development.

Subject: Line Item Budget Changes – Clerk Doane reviewed line item changes needed for the budget for fiscal year 7-1-17/6-30-18. Motion made by Member Meadows and seconded by member Troxell to approve the line item changes as presented. On a call for vote, all members present voted “Yea”.

Subject: Open Citizen Comments – Taylor Riley introduced herself as the new editor for the Henry County Local. She comes from the Courier Journal.

Subject: Mayor’s Update – Mayor Stephens stated nothing else to report.

Subject: Council – New Business – Member Mason inquired about the grass situation behind him. Mayor Stephens stated he is working on this. Hopefully this will be something that the property enforcement officer can handle in the future if we decide to hire this position. He is checking with other cities on this.

Subject: Warrants - The warrants for payment were presented and reviewed. Member Downey asked if we could get Sweep All to clean Elm Street too now that no cars are allowed to park on it. Mayor Stephens asked about the invoice to ROCIC. Officer Parham stated this is definitely a needed service as they will loan free equipment and offer intelligence information to the Police Department. Member Armstrong asked if the problems with the phones have been straightened out. Mayor Stephens stated he is still working on this. Motion made by Member Meadows and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote, all members present voted “Yea”.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Downey and seconded by Member Armstrong to adjourn. All members present voted “Yea”. Meeting adjourned at 8:32 p.m.

DRANE STEPHENS, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY